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Facility Management System Checklist

Sr. No.	Objective Element	Requirements	Yes	No
1	FMS.1.a	Are patient safety devices (grab bars, bed rails, safety belts, call bells, warning signage, fire safety devices) installed and periodically inspected?		
2	FMS.1.a	Are provisions available for differently-abled persons including wheelchair access and appropriate facilities?		
3	FMS.1.a	Is vertical transport (lifts/ramps) available for patient movement, or is safe transport demonstrated where unavailable?		
4	FMS.1.b	Are monthly facility inspection rounds conducted with documented reports and closure of CAPA?		
5	FMS.1.c	Are restricted and critical areas identified with defined access control and CCTV coverage where required?		
6	FMS.1.d	Are internal and external signages bilingual, pictorial where required, and compliant with statutory norms?		
7	FMS.1.e	Are hazardous materials identified with documented procedures for storage, handling, spill management (based on MSDS), and availability of HAZMAT kits with trained staff?		
8	FMS.2.a	Is there a preventive and breakdown maintenance plan for utilities (electrical, water, HVAC, lifts, RO, STP) with documented PM trackers?		
9	FMS.2.a	Are water tanks cleaned periodically and filters/AHU systems maintained as per schedule?		
10	FMS.2.b	Is there a preventive and breakdown maintenance plan for medical equipment with calibration and PM records maintained?		
11	FMS.2.b	Are critical medical equipment identified and their downtime monitored with complaint logs and user ratification?		
12	FMS.3.a	Are potable water and electricity available round the clock with alternate backup sources (DG/UPS/water storage)?		
13	FMS.3.a	Is potable water quality tested periodically (microbiological monthly, biochemical quarterly) as per IS 10500, and dialysis water endotoxin testing conducted where applicable?		
14	FMS.3.b	Are medical gases and vacuum systems stored, distributed, and monitored safely with alarms, color coding, statutory compliance, and backup supply?		
15	FMS.4.a	Is there a documented fire and non-fire emergency plan with staff training, liaison with authorities, emergency lighting, and smoke control measures?		
16	FMS.4.b	Is preventive maintenance conducted for fire equipment and related infrastructure?		
17	FMS.4.c	Are safe exit plans displayed on each floor with compliant signage and functional emergency exits?		
18	FMS.4.d	Are fire and non-fire mock drills conducted at least twice annually with documented debriefing and corrective actions?		

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