

Information Technology (IT) Checklist

Sr. No.	Objective Element	Requirements	Yes	No
1	IMS.1.a	Has the organisation identified digital information needs of stakeholders?		
2	IMS.1.c	Are HIS/MIS systems implemented for registration, billing, lab, pharmacy, imaging and clinical documentation?		
3	IMS.1.b	Is telemedicine implemented as per applicable legal guidelines with documented compliance?		
4	IMS.3.a	Are role-based access controls implemented for electronic medical records?		
5	IMS.3.a	Are audit trails enabled to track changes in electronic records?		
6	IMS.3.a	Are regular data backups performed and documented?		
7	IMS.3.a	Are cybersecurity measures (antivirus, firewall, malware protection) implemented?		
8	IMS.3.b	Is electronic disclosure of patient information controlled as per legal requirements?		
9	IMS.3.c	Are IT policies and system documents under document control and periodically reviewed?		
10	IMS.3.a	Is disaster recovery planning and testing documented?		

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